

CODE OF CONDUCT

The rigorous discipline of applied psychology demands that Applied Psychology students fully engage in the learning and role formation necessary to become a professional therapeutic support staff. Classroom and clinical education is of paramount importance for this transformation. Because the focus of our study is the human person, our behaviors, even as learners, must demonstrate values of academic honesty, accountability, compassion, commitment, and adherence to legal, ethical, and professional standards both in the classroom and the clinical agency.

Academic Honesty

Inherent to these professional behaviors is the simple expectation that each student's work, except where documented, is wholly self-generated; and, that each student's assignments, assessments, quizzes and examinations are performed without unfair or illegal advantage. The Applied Psychology student will have access to numerous learning materials created by the instructor specifically for this program. Use of any materials not distributed by Applied Psychology faculty during the time frame of student's enrollment in the course may be a violation of the college's Academic Honesty Policy. It is the student's responsibility to obtain verification from the instructor whether or not these materials may be used without penalty.

Applied Psychology students enter into trust-based relationships with clients, peers, faculty and agency staff for the purpose of providing care to vulnerable persons. Therefore, Applied Psychology students have a high duty to ensure the integrity of their own academic preparation, as well as the integrity of the Applied Psychology Program. Specific examples of personal violations of academic honesty are listed below. Penalties for personal violations many include course failure. If the student has knowledge that professional trust has been broken and/ or that the integrity of an experience, assignment, assessment, test, or examination has been violated, the Applied Psychology student is expected to notify the faculty or Dean of Students.

Examples of student violations:

- Use of unauthorized materials during an assessment, quiz, test or examination.
- Providing or receiving unauthorized assistance during an assessment, quiz, test or examination.
- Practicing any form of deceit in an assessment, quiz, test, examination or paper.

- Posing as another student or allowing another student to pose as one's self during an assessment, test, examination or clinical assignment. This violation includes on- line assignments, assessments, tests and examinations.
- Recording, transcribing, using or distributing any part of a previously administered assessment, quiz, test or examination.
- Buying, selling, improperly obtaining or using any assessment, test or examination in advance of its administration.

Professionalism

The NCC Applied Psychology student is expected to abide by the requirements and policies contained in the Applied Psychology Program Handbook. Specifically, the Applied Psychology student will abide by the following expectations:

- The student will attend all classroom and clinical experiences.
- The student will be prepared for all classroom and clinical experiences.
 - The student will communicate and interact with others in a respectful, professional manner.
- Students are expected to respect one another and the faculty. Students understand that only one person speaks at a time during classroom experiences.
- The student understands that foul language or sexually explicit language or comments will not be tolerated in the classroom or clinical setting.
- The student will also agree to avoid the use of foul or sexually explicit language or comments in conversation or in the form of written communication (email).
- Any student engaging in aggressive, disrespectful, unethical or sexual harassing behavior toward any person encountered through this course of study, including patients, peers, staff persons, visitors or faculty will be directed to leave or be escorted off the NCC campus by security. This behavior will also require a conference with faculty and the Applied Psychology Coordinator, as well as the Dean of Students.
- Cell phones are expected to be used for professional purposes only during clinical experiences.
- Student will know and follow the internship site's policies for social media use.

Responsibility for Learning

The student will assume responsibility for their own learning.

Students are expected to check blackboard and their Northampton e-mail on a daily basis. Important announcements may be posted on blackboard at any given time and it is the expectation that students take responsibility for their education and periodically check the course blackboard site and/or their Northampton e-mail account.

The student understands that the course faculty cannot cover every detail of theoretical knowledge in the classroom or online setting. The student is responsible for reading and understanding theory discussed in the course textbook and supplemental readings provided by the faculty.

The student understands that all written work be submitted as determined by faculty. Work not submitted as directed will not be accepted.

This document has been prepared so that every student enrolled in the Applied Psychology program at Northampton Community College will understand what is expected regarding classroom and clinical conduct. The student must understand that failure to comply with these stated expectations will have a negative impact on his or her overall course grade and may also affect progression in the Applied Psychology Program.